

PENNDel BOROUGH COUNCIL  
ORGANIZATION & PUBLIC MEETING AGENDA

January 5, 2026

1. CALL TO ORDER BY MAYOR SODANO

Pledge of Allegiance  
Mayor's Statement  
Swearing in of Newly Elected Officials – Judge Daniel Baranowski  
Guest and Council Introductions  
Proclamations for Officer Sean Peck and Justin Ritorto  
Proclamation for Karen Kondrk for 23 years of service to PennDel Borough

2. NOMINATION AND ELECTION OF COUNCIL PRESIDENT AND VICE PRESIDENT

A. NOMINATION AND ELECTION OF PRESIDENT

1. Mayor opens the floor for nominations
2. Nominations closed when no further names are put forth
3. Nominations considered in the order received until a majority is achieved

B. NOMINATION AND ELECTION OF VICE PRESIDENT

1. Mayor opens the floor for nominations
2. Nominations closed when no further names are put forth
3. Nominations considered in the order received until a majority is achieved
4. The gavel is passed to the new Council President

C. NOMINATION AND ELECTION OF PRESIDENT PRO TEM

1. Council President opens the floor for nominations
2. Nominations are closed when no further names are put forth
3. Nominations are considered in the order received until a majority is achieved

3. CONSIDERATION OF APPOINTMENTS:

President Pro Tem  
Borough Council Secretary/Treasurer  
Assistant Council Secretary  
Borough Manager/Zoning Officer  
Borough Solicitor  
Borough Engineer  
Sewer Engineer  
Certified Public Accountant  
Insurance Broker  
Vacancy Board Chair  
Auditor  
Zoning Hearing Board  
Planning Commission (Bud's term expired 12/31/25)  
Zoning/Code Enforcement  
Open Records Officer  
Fire Marshal/Inspector  
Residential Rental Inspector  
Emergency Management Coordinator  
PSAB Annual Conference Delegates

#### 4. COUNCIL OR BOROUGH ANNOUNCEMENTS

- Borough meetings are recorded for the purpose of preparing the minutes.
- All comments must be made at the microphone and be kept at three minutes.

#### 5. PUBLIC COMMENT – On Agenda Items and Non-Agenda Items (3-minute time limit)

#### 6. CONSENT ITEMS

- Minutes of December 1, 2025 Council Meeting
- Approval of Bills

#### 7. REPORTS

- a. President's Report
- b. Borough Manager's Report
- c. Mayor's Report
- d. Police Chief's Report

#### 8. NEW BUSINESS

- Consideration of a motion to ratify approval of the following mid-cycle invoices:
  - AT&T Mobility** Invoice #X11262025 dated 11/18/25 in the amount of \$232.16 PD for wireless service
  - Business Card** invoice dated 11/20/25 in the amount of \$59.11 for metal removing soap for police department
  - Business Card** invoice dated 11/20/25 in the amount of \$321.60 for Microsoft fees and DCED 2<sup>nd</sup> and 3<sup>rd</sup> quarter UCC fees
  - Business Card** invoice dated 11/20/25 in the amount of \$229.87 for Zip Recruiter ad, Memorial Field portable toilet and Adobe fees
  - Business Card** invoice dated 11/20/25 in the amount of \$734.78 for lithium batteries, Microsoft fees, PD water cooler, office supplies, reflective sweatshirt for PW employee
  - Comcast** invoice dated October 26, 2025 in the amount of \$283.76 for internet and voice service at 37 W. Woodland Avenue
  - Harris** Invoice dated 11/25/25 in the amount of \$276.90 for service agreement for PD generator
  - The Hartford** Invoice #357525689819 in the amount of \$822.00 for November life insurance premium
  - The Hartford** Invoice #357527824246 in the amount of \$875.92 for December life insurance premium
  - Verizon** invoice dated 11/20/25 in the amount of \$36.48 for phone service at 790 Neshaminy Street
  - Verizon** invoice dated 11/20/25 in the amount of \$38.33 for phone service at Pump Station #1
  - Verizon** invoice dated 11/20/25 in the amount of \$36.38 for phone service at Pump Station #2
  - Leck Waste Services** Invoice #613689 in the amount of \$23,660.56 for December trash service
  - Gettysburg Benefit Administrators** invoice dated 11/26/25 in the amount of \$267.59 for dental insurance premium

**Office of Labor & Industry** invoice dated 12/1/25 in the amount of \$1,643.00 for fire department workers' compensation insurance premium

**ASK Technologies, Inc.** Invoice #048421 in the amount of \$128.00 for Cisco Duo Security for PCs, 4 additional licenses

**Associated Imaging Solutions, Inc.** Invoice #INV552512 in the amount of \$64.79 for copies made from 11/11/25 to 12/10/25

**Brown & Brown Insurance** Company Invoice #23015950 in the amount of \$250.00 for Serota bond renewal

**Comcast** invoice dated 11/26/25 in the amount of \$277.63 for internet and voice service at 300 Bellevue Avenue

**Comcast** invoice dated 11/26/25 in the amount of \$567.61 for internet and voice service at 37 W. Woodland Avenue

**Comcast** Invoice #257828460 dated 12/1/25 in the amount of \$423.46 for business voice edge service

**Verizon Wireless Invoice #6129916109 in the amount of \$27.67 for M2M Account Share 1 GB**

- Consideration of a motion to authorize the Borough Engineer to begin work on the Recreation Field walking trail project.
- Consideration of authorizing the Borough Engineer to begin work on the 2026 CDBG applications.
  1. Sidewalk & Fencing Replacement along PFC John Dalola Ave.
  2. Recreation Field Backstop Replacement for Fields 2 & 3.
- Consideration of the Following Employee Contracts
  1. Residential Rental Inspector
  2. Borough Manager
- Consideration of authorizing the Borough Solicitor to draft a No Open Burning Ordinance.
- Consideration of authorizing the Borough Solicitor to draft a False Fire Alarm Ordinance.

#### 9. COUNCIL MEMBERS TO BE HEARD

#### 10. ADJOURNMENT

*January Meeting:*

*January 20, 2026, if needed*

Date: January 5, 2026

**VOUCHER**

Please pay the following bills for the month of December 2025:

<b>General Fund</b>	<b>\$30,806.49</b>
<b>Refuse Fund</b>	<b>\$23,698.03</b>
<b>Sewer Fund</b>	<b>\$26,511.49</b>
<b>Capital Reserve Fund</b>	<b>\$14,149.30</b>
<b>Sewer Capital Fund</b>	<b>\$ 253.50</b>
<b>Liquid Fuels' Fund</b>	<b>\$ 2,365.48</b>

**Payroll**

General Fund	\$41,204.95
Sewer Fund	<u>\$ 4,337.79</u>

<b>Total</b>	<b>\$45,542.74</b>
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John Stratz, Council President

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Marie Serota, Secretary/Treasurer