

REGULAR MEETING AGENDA

January 6, 2025

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – 7:30 P.M. End 9:00 P.M.

2. ROLL CALL: John Stratz, President  
Barbara Heffelfinger, VP  
Mark Moffa  
Bud Murphy  
Bob Winkler  
Gary Nickerson  
Robin Valentis  
Tom Sodano, Mayor

Staff:  
Solicitor, Barbara Kirk  
Manager, Geoff Thompson  
Secretary, Marie Serota

3. MOMENT OF SILENCE –  
Former President James Earl Carter passed away on 12/29/24.

Mary Paul passed away on 12/11/24. She was a resident of Penndel since 1960 and was constable for the borough at one time.

Those that lost their lives at the capital riot/insurrection on January 6, 2021.

4. COUNCIL OR BOROUGH ANNOUNCEMENTS

- Borough meetings are recorded for the purpose of preparing the minutes.
- All comments must be made at the microphone and be kept at three minutes.

5. CONSENT ITEMS

- Minutes of the December 2, 2024 Council Meeting
- Approval of Bills

6. REPORTS

- a. President's Report
- b. Borough Manager's Report
- c. Mayor's Report
- d. Police Chief's Report
- e. Solicitor's Report

7. NEW BUSINESS

Consideration of a motion to ratify approval of the following mid-cycle invoices:

**AT&T Mobility** Invoice #X11262024 dated 11/18/24 in the amount of \$197.63 for PD wireless service

**Comcast** invoice dated 11/26/24 in the amount of \$196.96 for internet and voice services at 300 Bellevue Ave.

**Doyle's Coffee & Breakroom Services** Invoice #0229 dated 11/26/24 in the amount of \$108.92 for spring water

**Leck Waste Services** Invoice #516542 dated 12/1/24 in the amount of \$22,218.00 for December service

**PECO-Payment Processing** invoice dated 11/13/24 in the amount of \$263.48 for electric at pump station #2

**The Hartford** Invoice #357521758467 dated 12/1/24 in the amount of \$877.87 for life insurance premium

**Comcast** invoice dated 11/26/24 in the amount of \$219.06 for internet and voice services at 37. W. Woodland Avenue

**Office of Labor & Industry** invoice dated 11/27 24 in the amount of \$1,953.00 for fire department's workers compensation insurance premium installment  
**Verizon Wireless** Invoice #6100083140 in the amount of \$25.02 for M2M Account Share 1GB  
**Gettysburg Benefit Administrators** invoice dated 11/27/24 in the amount of \$201.93 for dental insurance premium installment  
**Comcast** invoice dated 12/2/24 in the amount of \$297.89 for internet at 790 Neshaminy St.  
**Comcast** Invoice #226231788 dated 12/1/24 in the amount of \$393.30 for business voice edge service  
**Selective Insurance Co. of America** invoice dated 12/12/24 in the amount of \$15,790.00 for workers' compensation and commercial package insurance premium installment  
**Independence Blue Cross** Invoice #582517170045 dated 12/13/24 in the amount of \$5,263.48 for medical insurance premium installment  
**Langhorne Postmaster** invoice dated 1/3/24 in the amount of \$248.39 for quarterly sewer/refuse billing postage

Consideration of a motion to adopt Resolution #2025-1 providing for the establishment of a schedule of fees associated with certain permits, applications and approvals within the borough; providing for the payment of fees as a condition of issuance of permits or acceptance of applications; repealing prior inconsistent resolutions; providing for an effective date.

Consideration of a motion to adopt Resolution #2025-2 authorizing the disposition of public records.

Consideration of a motion to approve and sign the two-year contract for James Bampfield, Fire Marshal and Emergency Management Coordinator.

Consideration of a motion to approve appointment of Riley Collins as the Residential Rental Inspector.

Consideration of a motion to approve the Municipapay proposal due to the percentage payment (2.75%) on credit card transactions and \$1.50 per ACH.

8. PUBLIC COMMENT (3-minute time limit)

9. COUNCIL MEMBERS TO BE HEARD

10. ADJOURN

*January Meeting:  
January 21, 2025 (Tuesday)*

Date: January 6, 2024

**VOUCHER**

Please pay the following bills for the month of December 2024:

<b>General Fund</b>	<b>\$38,679.33</b>
<b>Fire Tax Fund</b>	<b>\$ 63.36</b>
<b>Refuse Fund</b>	<b>\$23,698.24</b>
<b>Sewer Fund</b>	<b>\$26,549.66</b>
<b>Capital Reserve Fund</b>	<b>\$ 8,495.96</b>
<b>Sewer Capital Fund</b>	<b>\$ 1,967.40</b>
<b>Liquid Fuel Fund</b>	<b>\$ 2,723.20</b>
<b>Escrow Fund</b>	<b>\$ 40.00</b>
<b>Payroll Fund</b>	<b>\$ 1,292.25</b>

**Payroll**

General Fund	\$34,641.28
Sewer Fund	<u>\$ 3,720.64</u>
<b>Total</b>	<b>\$38,361.92</b>

Escrow Bills

Schoolhouse Court LD:	
Hill Wallack	\$40.00

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John Stratz, Council President

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Marie Serota, Secretary/Treasurer

## **Penndel Borough Meeting Schedule**

**2025**

**Council Meetings** are held on the first Monday of the month at 7:30 p.m. (Except the September meeting will be held on Tuesday 9/2/25, the November meeting will be held on Monday 11/10/25).

**Workshops** are held on the third Monday of the month at 7:30 p.m. (Except the January meeting will be held on Tuesday, 1/21/25, the February meeting will be held on Tuesday, 2/18/25, November meeting will be held on 11/24/25). ***Workshops may be cancelled due to lack of agenda.***

**Planning Commission** meetings are held on the last Thursday of the month at 7:30 p.m. as needed. (December's meeting date to be scheduled and advertised if needed)

**Zoning Hearing Board** meetings are held on the third Wednesday of the month at 7:30 p.m. as needed.

**Please note that Council may consider any business lawfully before it at a Workshop meeting.**