PENNDEL BOROUGH COUNCIL MEETING MINUTES

September 8, 2026

EXECUTIVE SESSION – 7:00 P.M. Personnel Matters

CALL TO ORDER/PLEDGE OF ALLEGIANCE – 7:45 p.m.

ROLL CALL:

John Stratz, President
Barbara Heffelfinger, VP
Robin Valentis-absent
Bud Murphy-absent
Bob Winkler
Gary Nickerson
Ryan Sorensen
Tom Sodano, Mayor

Staff:
Solicitor, Barbara Kirk
Manager, Geoff Thompson
Chief, Sean Perry-arrived at 8:40 p.m.
Engineer, Carol Schuehler
Secretary, Marie Serota

PRESENTATION BY CHIEF PERRY (postponed until 10/5/26):
Kyle Wojciechowski – Celebrating 25 years of distinguished service.
Alan Sigafoos - Celebrating 20 years of distinguished service.

ANNUAL PENSION MEETING-2027 Minimum Municipal Obligations
Council President John Stratz read the borough pension plans calculations. The 2027 Minimum Municipal Obligations are as follows:

Police Pension Plan	$31,524.00
Non-Uniform Pension Plan	$12,029.00

COUNCIL OR BOROUGH ANNOUNCEMENTS

- Borough meetings are recorded for the purpose of preparing the minutes.
- All comments must be made at **the microphone and be kept at three minutes.**

PUBLIC COMMENT – On Agenda Items and Non-Agenda Items (3-minute time limit)
Tim Weaver commented on the environmental work currently taking place at 50 Hulmeville Avenue.
Joe Dudash, he refuted the hiring of another full-time police officer and said there is a leadership issue in the department.
Dave Cahill asked if the mayor was happy with the performance of the police department. Mayor Sodano said that he is.
Alan Dashoff thanked Mike Smith for live streaming the meeting on his phone and asked if three bids still need to be gotten for borough projects. Barbara Kirk responded that it depends on the amount of the project.

CONSENT ITEMS
MOTION BY GARY NICKERSON TO APPROVE THE MINUTES OF THE AUGUST 3, 2026 COUNCIL MEETING. SECONDED BY RYAN SORENSON. All ayes, motion carried, 5-0.

MOTION BY RYAN SORENSON TO APPROVE THE FOLLOWING BILLS FOR THE MONTH OF AUGUST 2026:

General Fund	**$65,738.30**
Fire Tax Fund	**$ 581.16**
Refuse	**$ 34.11**
Sewer Fund	**$36,184.18**
Capital Reserve Fund	**$30,862.00**
Sewer Capital Fund	**$ 379.50**
Liquid Fuels' Fund	**$ 57.48**
Escrow Fund	**$ 6,200.74**
Payroll Fund	**$ 1,592.83**

Payroll

General Fund	$30,868.36
Sewer Fund	$ 4,117.89
Total	**$34,986.25**

SECONDED BY BOB WINKLER. All ayes, motion carried, 5-0.

REPORTS

President's Report:

I have attended the pre-bid meeting for Memorial Park Access Improvements. I have attended Heritage Committee meetings. The 19th is coming up quickly Penndel's celebration of the 250th birthday of America. Flyers are on the table; grab a copy on your way out. Tri-County Brass Band will be playing at 3:00 p.m. A good time will be had by all. I have attended public safety meetings regarding personnel issues. Made multiple trips to have documents signed and notarized. Attended the pre-construction meeting for the Memorial Park Access Improvements project. Trimmed bushes and trees around borough hall. Ryan Sorensen and I had a field trip to look at the problems reported at the memorial field.

Borough Manager's Report – Geoff Thompson read his report, which is on file in the secretary's office.

Mayor's Report – Mayor Tom Sodano read his report, which is attached.

Police Chief's Report – The Mayor read the report, which is on file in the secretary's office.

Solicitor's Report:

Barbara Kirk reported there was an executive session from 7:00 p.m. to 7:40 p.m. before the meeting to discuss personnel contract negotiations.

Engineer's Report – Carol read her report, which is attached.

MOTION BY GARY NICKERSON TO AMEND THE AGENDA TO ADD CONSIDERATION TO APPROVE THE QUOTE FROM G & B CONSTRUCTION FOR SOD INSTALLATION AT THE RECREATION FIELD FOR $13,610.00. SECONDED BY JOHN STRATZ. All ayes, motion carried, 5-0.

MOTION BY BOB WINKLER TO APPROVE THE QUOTE FROM G & B CONTRUCTION FOR SOD INSTALLATION AT THE RECREATION FIELD FOR $13,610.00. SECONDED BY BARBARA HEFFELFINGER. All ayes, motion carried, 5-0.

MOTION BY BARBARA HEFFELFINGER TO APPROVE THE OPERATIONS PROPOSAL FROM O & M SERVICES FOR THE MAINTENANCE AND OPERATION OF THE BOROUGH'S SEWER PUMP STATIONS. SECONDED BY RYAN SORENSEN. All ayes, motion carried, 5-0.

NEW BUSINESS

MOTION BY BARBARA HEFFELFINGER TO RATIFY APPROVAL OF THE FOLLOWING MID-CYCLE INVOICES:

BCWSA invoice #266727 dated 7/1716 in the amount of $29.05 for 37 W. Woodland Ave.
BCWSA Invoice #266135 dated 7/16/26 in the amount of $24,634.47 for wholesale sewer for the month of May.
Comcast invoice dated 7/26/26 in the amount of $278.34 for internet and voice services at 300 Bellevue Avenue.
Comcast invoice dated 7/26/26 in the amount of $260.44 for internet and voice services at 37 W. Woodland Avenue.
State Workers' Insurance Fund invoice dated 7/31/26 for Fire Department's workers compensation insurance installment.

The Hartford invoice #357528763985 dated 8/1/26 in the amount of $715.14 for life insurance installment.
Kyle Wojciechowski payment in the amount of $443.12 made on 8/7/26 for wages not covered by workers' comp. insurance.
Ace Surveillance, Inc. Invoice #8628 in the amount of $2,520.00 for borough's portion of the camera system at the recreation field.
Comcast invoice dated 8/20/26 in the amount of $372.85 for internet at 790 Neshaminy Street.
Comcast invoice #279340767 dated 8/2/26 in the amount of $412.63 for Business Voice Edge service.
Gettysburg Premium Account invoice dated 7/31/26 in the amount of $201.93 for dental insurance installment.
Republic Services invoice #0248-000140161 in the amount of $25,193.28 for August service.
Independence Bue Cross invoice #582519071364 dated 8/5/26 in the amount of $7,682.11 for medical insurance installment.
PECO invoice dated 8/7/26 in the amount of $59.03 for 790 Neshaminy Street.
Verizon Wireless invoice #615002062 in the amount of $25.02 for M2M Account Share 1GB.
Kyle Wojciehowski payment in the amount of $886.24 on 8/19/26 for wages not covered by workers' comp. insurance.
Kyle Wojciechowski payment in the amount of $10,025.99 on 8/24/26 for wages from May to date not covered by workers' comp. insurance for his non-borough employment.
PECO invoice dated 8/19/26 in the amount of $1,652.70 for Streetlights' electricity.

SECONDED BY BOB WINKLER. All ayes, motion carried, 5-0.

MOTION BY BARBARA HEFFELFINGER TO ADOPT RESOLUTION #2026-05 ADOPTING THE 2026 HAZARD MITIGATION PLAN. SECONDED BY BOB WINKLER. All ayes, motion carried, 5-0.

MOTION BY GARY NICKERSON TO ADOPT RESOLUTION #2026-06 AUTHORIZING THE DISPOSITION OF PUBLIC RECORDS. SECONDED BY RYAN SORENSON. All ayes, motion carried, 5-0.

MOTION BY BOB WINKLER TO ADOPT RESOLUTION #2026-07 AUTHORIZING SUBMTTING AN APPLICATION FOR THE PURCHASE OF A POLICE VEHICLE. SECONDED BY RYAN SORENSON. All ayes, motion carried, 5-0.

MOTION BY GARY NICKERSON TO ADOPT RESOLUTION #2026-08 AUTHORIZING SUBMITTING AN APPLICATION FOR THE HVAC SYSTEM AT THE RECREATION FIELD CONCESSION STAND. SECONDED BY BOB WINKLER. All ayes, motion carried, 5-0.

MOTION BY RYAN SORENSEN TO ADOPT RESOLUTION #2026-09 AUTHORIZING SUBMITTING AN APPLICATION FOR THE REPLACEMENT OF THE HVAC SYSTEM AT BOROUGH HALL. SECONDED BY BOB WINKLER. All ayes, motion carried, 5-0.

MOTION BY RYAN SORENSEN TO TABLE THE MOTION AUTHORIZING THE HIRING OF A FULL-TIME POLICE OFFICER. SECONDED BY GARY NICKERSON. All ayes, motion carried, 5-0.

MOTION BY BARBARA HEFFELFINGER TO AMEND THE POLICE CHIEF'S EMPLOYMENT AGREEMENT. SECONDED BY BOB WINKLER. All ayes, motion carried.

MOTION BY GARY NICKERSON TO AUTHORIZE THE SOLICITOR TO DRAFT AN ORDINANCE TO REGULATE THE KEEPING OF CHICKENS IN CERTAIN RESIDENTIAL AREAS. SECONDED BY RYAN SORENSEN. The vote was 4 ayes-1 no (Barbara Heffelfinger), motion carried.

Police Chief Sean Perry arrived at 8:40 p.m. after taking care of an emergency police matter.

Council Members to be Heard
Barbara Heffelfinger reminded the audience about the 250th Celebration of the country on 9/19/26 at Redeemer Lutheran Church lot in the back from 12:00 p.m. to 6:00 p.m.
Ryan Sorensen is working on getting a professional video system installation included in next year's budget.

MOTION BY BARBARA HEFFELFINGER TO ADJOURN THE MEETING AT 8:47 P.M. SECONDED BY RYAN SORENSEN. All ayes, carried.

Submitted by: Marie Serota
Marie Serota, Borough Secretary/Treasurer

Mayor's Report for August 2026

In August I attended the Borough Council meeting, the Safety Committee meeting, the 250th Committee meeting and attended the Executive Session.

The Penndel Borough USA 250th Celebration is just eleven days away. The Committee for this event has been working hard for months and has put together what promises to be a terrific event for all Penndel families. We hope to see all of you at this great event!

As summer draws to a close the nights grow cooler, and soon the leaves will turn their glorious fall colors. The days shorten and the shadows lengthen. Children are back in school. Observe school zone speeds, watch for school buses, pedestrians, bicycles and e-bikes.

And remember, never leave your vehicle running, and unattended!

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September 8, 2026 Engineers Report

Penndel Borough, Bucks County

➢ Pump Station Operations

Justin Nevadomski has overseen operations of the Penndel Borough pump stations and collection system since 2018 and, in my opinion, has done a wonderful job for the Borough. Justin has changed companies.

The company where Justin is now is a reputable wastewater company, EEMA. They have provided a proposal to Penndel Borough for Sewage Operations, which is presented for Council consideration this evening.

➢ Community and Economic Assistance Program grant funding

In recent weeks, Council President Stratz has met with the State Senator's office about funding opportunities. Late last week, the Borough received notice of eligibility for $214,000 funding to improve Memorial Park Field and enhance Public Safety. If acceptable to Council, we will submit a request for the following;

○ Backstops	$156,050
○ HVAC	$13,350
○ Match for walking trail	$44,600
Funding request	$214,000

➢ Ball Field Runoff

Runoff from ball field 1 on the north side of Memorial Park carries infield mix off the field and toward the restroom building. During a rain event, the water flows west into the grass, where the mix drops out and fills the lawn. Since the area was regraded for positive drainage in 2022, the lawn elevation has risen by many inches due to settling infield mix. Now the bathrooms are flooding with each heavy rain.

We have contacted three local contractors to request quotes for grading the area west of the restrooms and installing sod outside the ball field diamond to filter runoff and settle out the infield mix before it leaves the ball field. We have only secured one quote. It is from G&B Construction in the amount of $12,610. This amount is below the threshold that requires three bids or advertising.



Figure 1- infield mix travels from ball field

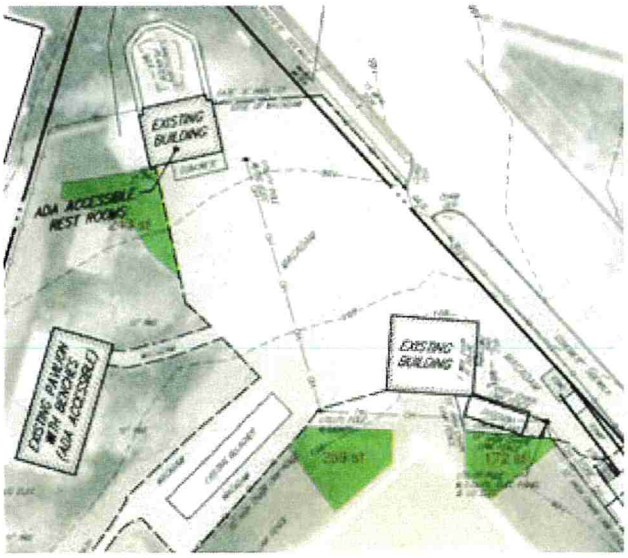


Figure 2- approximate areas of proposed sod shaded in green

Neshaminy Collision

Curb and sidewalk have been constructed along about half the Lincoln Avenue frontage That must cure and gain strength before they close the second entrance and continue the work.

50 Hulmeville Avenue

The contractor installed Erosion and Sediment Controls and removed multiple loads of trash and debris recovered from the work area, including three dozen discarded vehicle tires, two and a half dump trucks filled with chunks of discarded concrete, and much scrap metal. They are awaiting additional survey stake-out from the owner's engineer to continue the work detailed on the approved plan.

CDBG Grant Award – Memorial Park Access Improvements

A preconstruction meeting was held on August 21st, and a Notice to Proceed issued on August 24th. The contractor must have all work competed within the 90-day window.

ARLE Grant Traffic Signal Design

The Borough Manager and Borough Engineer met with owners of all four properties in August. Final agreements are in the mail for them to sign and return. It is anticipated that the right-of-way acquisitions will be on the agenda of the October Council meeting.