

Penndel Borough Council Meeting
Via Zoom Communications

April 20, 2020

Council President Beverly Wolfe called the meeting via Zoom Communications to order at 7:30 p.m. with the Pledge of Allegiance.

Present at the meeting via Zoom Communications

Mayor Robert Winkler
Council President Beverly Wolfe
Vice President Barbara Heffelfinger
Councilman Gary Nickerson
Councilman Mark Moffa
Councilwoman Laura Germain
Councilman John Stratz
Councilman Joe Dudash

Also present via Zoom Communications

Ben Hauser, Solicitor, Hill Wallack
Chief Sean Perry
Carol Schuehler, Value Engineering
Nick Foufas, Fire Marshal/EMC
Mike Italia, Barry Isett & Associates
Marie Serota, Secretary/Treasurer

Borough Announcements

Beverly Wolfe said that the response that Penndel has had during the Covid-19 pandemic has been phenomenal for a borough with 2,400 people, is 1 square mile, with basically volunteers who are responsible for just about every aspect of what is going on. Our Emergency Management Coordinator, Nick Foufas, from the beginning, got us all together along with Public Safety, the Mayor, herself, the Chief of Police, everybody. The response that we have had is second to none. They were the first out with an action plan. We've gotten updates from Nick. Beverly thanked Nick for everything he has done. He is doing an amazing job. Mark Moffa said from everything he has seen, we are very lucky to have Nick as an Emergency Management Coordinator. The skill that he has shown and the advanced planning at public safety meetings and in talking to colleagues in other municipalities we were so far ahead of the game in the planning such as what would happen if our trash company had so many people out that they couldn't pick up our trash. And what would happen if the people that handle our sewer system couldn't respond. These types of things were all thought of and plans were put in place. It was amazing the amount of planning and a large part of the credit goes to Nick for his leadership. Beverly said she is looking at the Covid-19 checklist and under Nick's guidance they took steps on what would happen if the borough secretary/treasurer got sick and all the professionals here this evening all submitted plans right away. Joe Dudash asked the trash company for a plan and they said no other municipality bothered to ask them for one. We had this all in place and it is largely because of Nick.

MOTION BY JOHN STRATZ TO APPROVE THE MINUTES OF THE MARCH 2, 2020 AND TO PAY THE FOLLOWING BILLS FOR THE MONTHS OF MARCH AND A PORTION OF APRIL.

General Fund	\$46,701.25
Fire Tax Fund	\$ 1,828.92
Refuse Fund	\$17,367.54
Sewer Fund	\$15,085.03
Capital Reserve Fund	\$10,942.75
Sewer Capital Fund	\$ 2,873.25
Liquid Fuel Fund	\$ 3,711.37
Police Pension Fund	\$ 2,250.00 (Paid out of Pension Fund)
Non-Uniform Pension Fund	\$ 2,250.00 (Paid out of Pension Fund)
Escrow Fund	\$15,507.25
Payroll Fund	\$ 569.56

Payroll

General Fund	\$20,020.83
Sewer Fund	\$ 3,378.07
Refuse Fund	\$ 562.99
Total	\$23,961.89

Escrow Bills:

Mill Creek 2:

Value Engineering \$ 466.50

Schoolhouse Court:

Value Engineering: \$ 5,072.25

Auto Zone:

Hill Wallack \$ 1,610.00

Value Engineering \$ 637.50

Prepaid Checks (Listed Below) Total: \$74,716.10

Check #13092 dated March 4, 2020 made out to GBA Premium Account in the amount of \$169.59 for dental insurance installment

Check #13093 dated March 23, 2020 made out to Advanced Disposal in the amount of \$32,782.18 for 2 months (January & February) service

Check #13094 dated March 23, 2020 made out to Comcast in the amount of \$304.73 for internet service at 790 Neshaminy Street

Check #13095 dated March 23, 2020 made out to Comcast Business in the amount of \$502.07 for Business Voice Edge Service

Check #13096 dated March 23, 2020 made out to GBA Premium Account in the amount of \$169.59 for dental insurance installment

Check #13097 dated March 23, 2020 made out to Lecks Exterminating in the amount of \$65.00 for monthly service

Check #13098 dated March 25, 2020 made out to Comcast in the amount of \$187.63 for internet and voice service

Check # 13099 dated March 31, 2020 made out to Independence Blue Cross in the amount of \$5,232.35 for medical insurance installment

Check #13155 dated March 18, 2020 made out to Langhorne Postmaster in the amount of \$316.12 for coronavirus information mailing postage

Check #13156 dated April 1, 2020 made out to A T & T Mobility in the amount of 156.14 for PD wireless service

Check #13157 dated April 1, 2020 made out to BCW&SA in the amount of \$28,933.29 for water bills for all properties and February sewer charges (8,290,000 gallons totaling \$28,781.23)

Check #13158 dated April 1, 2020 made out to Business Card in the amount of \$569.90 for Lowes, Staples, Post Office and Amazon purchases for postage, stationary, documents duplication service, sign post repair supplies, batteries, eyewear for the police department

Check #13159 dated April 1, 2020 made out to De Lage Landen Financial Services, Inc. in the amount of \$276.54 for copier lease

Check #13160 dated April 1, 2020 made out to Deer Park in the amount of \$16.00 for monthly rent

Check #13161 dated April 1, 2020 made out to Employers Mutual Casualty Co. in the amount of \$3,272.88 for commercial package and workers' compensation insurance

Check #13162 dated April 1, 2020 made out to PECO in the amount of \$36.00 for 790 Neshaminy Street outdoor lighting electric

Check # 13163 dated April 1, 2020 made out to Quill Corporation in the amount of \$687.57 for toner, 2 cases of paper towels, copy paper and basic office supplies

Check #13164 dated April 1, 2020 made out to The Hartford in the amount of \$668.96 for life insurance installment

Check #13165 dated April 1, 2020 made out to Verizon in the amount of \$99.66 for phone service at the two pump stations and the sewer plant

Check #13166 dated April 2, 2020 made out to Langhorne Postmaster in the amount of \$269.90 for quarterly sewer/refuse billing postage

John Stratz asked about the Armour Lighting bill not being mentioned and Beverly Wolfe said it is later on in the agenda.

SECONDED BY BARBARA HEFFELFINGER. Roll call was taken. Mark Moffa, aye, Barbara Heffelfinger, aye, Gary Nickerson, aye, Laura Germain, aye, Joe Dudash, aye, John Stratz, aye, Beverly Wolfe, aye. All ayes, motion carried.

President's Report

Beverly Wolfe reported that at the last time they met, Tom Sodano had asked about the eight-inch reveal on state roads and not residential roads and that there was not an eight-inch reveal

on Centre St. where the curbs were replaced in front of the Mayor's house. She had the reports pulled and she would be happy to share them with him. The work that was done was signed off by the code enforcement officer at the time who did the inspections as well, Frank Orfe. Tom Sodano said he knows they were signed off but doesn't change the fact that some on Woodland Ave. were not done at eight inches. Beverly said she can only go by the permits that were signed off. There's nothing the borough can do about it. Our duly appointed officer signed off on the work. Tom said it still leaves us in a precarious position when other people complain. Beverly said the ordinance committee has already met and this was the number one topic they were discussing. Beverly said the other thing he mentioned was Mr. Bob France and his curbs and that the contractor didn't do them up to the eight-inch reveal and that we owed him an apology. She pulled the February 3, 2020 council meeting minutes where he brought this up to us and he did the traffic control and the metal forms but didn't know why the reveal was so low. Beverly said she pulled the permit with the attachment he was given which goes to the contractors in Penndel that shows the reveal standards are eight inches. It's not up to the property owner to do that. He was told to go back to his contractor. He was given it when he was given the permit showing clearly it has to be an eight-inch reveal and he didn't pour it to eight inches. Tom said that Carol Schuehler's office had inspected the forms before the pour and in her own words, they missed it and it was short until after it was poured. He was placed into a situation of rebuilding when there was an admitted mistake and the least that could have been done was an apology. He received threatening letters like everyone else did. He ended up paying for half of the redo. There was an error and there should have been an apology which would have solved the problem immediately. It was how it was handled with an admitted mistake. Beverly said she would take that into consideration and get something out. She just wanted to make sure Tom understood what gets handed to the contractor when they apply for a permit. Tom said that was expressed at the time there should have been an apology.

Mayor's Report

Mayor Winkler read his report which is attached.

Fire Marshal/Emergency Management

Nick Foufas read his report which is on file in the secretary's office.

Chief's Report

Chief Perry's report is on file in the secretary's office.

Chief Perry thanked Nick Foufas for the great job he is doing with getting protective equipment for the department. Their approach from the beginning was to keep the police safe so that they can continue to come to work to keep the community safe. Neighboring townships have had some major manpower issues and not being able to come to work because of Covid-19 or have been put into mandatory quarantine as to not get others sick. They are making sure they have all the right protective equipment and making sure they are on top of all of the issues that come up. Nick has been amazing and so has council's support through all of this and the residents for all of their donations. Everybody is doing a great job making sure they stay safe. We will all eventually get through this.

Joe Dudash said it has been outstanding with the Chief and Nick in this crisis. We received no support from the feds, the state or the county. The leadership of the two of them plus the rest of the police department who are 24/7 and have other jobs, have dragged themselves in here. They are putting themselves in harm's way. Everybody thinks you're only doing Penndel but you're not. You've been all over since this started. And the back up plans that your officers provided to the council, has been tremendous. The police department and Nick are loved by

the town. He's never seen so many donations. It has been an honor to work with the two of them. We had nothing. It was bare bones. There was no guidance from the feds all the way down. This council got together with all of the staff, even down to Marie and Karen. Anthony Diaz was out there today cleaning the storm sewers. Everything is functioning. Tell your troops, at least from him and he knows the Mayor is always proud of them, that everything is outstanding. Sean said this is what a small town should be like. Everyone comes together. It all comes down to support from council and the other professionals who have been nothing but a great help to him through all of this.

Solicitor's Report

Ben Hauser reported that before everything kind of turned on its head, he met with the engineer and the private contractor doing work on Bellevue Ave. and resolved an issue. They have been drafting resolutions and handling a lot of right-to-know requests that have come in in the last month and a half. They reviewed a permit application and have also monitored developments in Harrisburg with respect to the law, the borough code requires, until today, requires a physical quorum for them all to meet. However, through a bipartisan effort, SB841 was signed into law by the governor effective immediately this afternoon, allowing you to convene this meeting. The TOD ordinance will be back soon. Beverly said the resolution for paying the bills are in her possession and she and Mr. Hauser will be discussing them in the next few days and will hopefully have something for you next time.

Engineer's Report

Carol Schuehler's report is attached.

Beverly Wolfe said the issue was brought up at a meeting and she wants to make sure it is clear to council and anyone who is listening that a statement was made that Giuseppe's Restoration was the only contractor doing work in Penn del. She has a list of the contractors who applied for permits and did work in Penn del. There were five separate companies listed above and beyond Giuseppe's Restoration. There are contractors who are willing to work in Penn del Borough, other than just the one that was stated at a public meeting. Joe Dudash asked Carol if it was the borough's contractor asking for additional money for time off and Carol said yes. Joe said he was not getting a dime from him because he walked the street and it's a disgrace. He had to put up cones on Bellevue Ave. with the help of the police. They are not getting a dime. They are using wood when we are telling our people to use metal frames. It's a disgrace. Other council people have walked the streets and they're getting complaints from residents. When he has to go down with a truck and the police to put up cones, they're not doing their job. Beverly said it was not D. Pasholli. Joe asked who is doing the streets with the forms. Beverly asked if he was talking about Sensational Scissors. Joe said by Wheeler Brothers Construction and K M Auto. Beverly said she thought it wasn't the borough contractor and that it was Giuseppe's Restoration. She asked Carol if she was correct. Carol said if Joe would get to her the areas of concern, she would get the information on what was done where. Joe said at KM Auto and Wheeler Brothers Construction. It is the borough's contractor because they told him. They cut the speed sign down for the police and threw it in the garbage in front of Wheeler's. It's time to get our act together with the concrete. And he agrees with Tom Sodano. If that senior citizen had to pay extra, that's ridiculous. That's the borough's fault. It was the borough's contractor and their insurance should be paying for it. He's totally ticked off with the whole thing. After walking down there and we've been griping on people about using metal and they're using wood down there. He knows it's the borough's contractor because people have told him that. It's not Giuseppe's. Carol said she had no information on anybody using wood forms. Joe told her to go and look, that she would see them in there. Beverly said she would take photographs. Joe said he has photographs and he sent them. Nothing gets done around here. Carol said she

hasn't seen any photographs and if he would provide information, she would get back to him on it. There are no wooden forms allowed out there. Joe said Councilmen Moffa and Nickerson can tell you. And the whole safety issue is ridiculous. They can get sued over it. Carol said she is not familiar with the situation he is talking about. Joe told her to call Tommy Wheeler and he would fill her in. Carol said she would like to find out more about it and will get him information on it. Joe said it's pretty bad when he has to listen to another borough representative tell him how bad the concrete is around here. Then they didn't even pour it right. One of the residents, a renter of that building, saw them throw the speed sign in the trash. They are not getting his vote.

Mark Moffa told Carol he wanted to hear more about the situation with Zoom Drain. Carol said when they did the video inspection, from our eight inch clay sewer main, and from there a Y extends up a six inch Y going towards private property and at the point where the six inch Y reduces down to a four inch cast iron pipe going towards the homes, we have leaks and they are significant leaks which are in the range of four gallons per minute or six gallons per minute. That's a lot of water coming in. It was done with underground video and wasn't exactly where those were in reference to the curb and the sidewalk and street. They appeared by the measurements taken by the videographer to be in the vicinity of the curb line on Bellevue Ave. We got three different estimates from three different contractors to excavate just the sidewalks and the side of the curb to see if they could complete the repair in that manner without having to excavate Bellevue Ave. Zoom Drain was the one contractor that was the lowest and under the bid threshold. They were authorized to proceed and go out and excavate and do this work. You got a detailed report from here but to make a long story short, when they excavated, they found utilities right near the curb line which made it difficult to complete the excavation and they hand dug in that area. They couldn't get at the pipe in that way. They proposed trying to line the pipe from a little further back. They thought that would be successful. They tried and she requested a video to confirm that it worked and it did not. There was too much hydrostatic pressure, too much water coming in and that liner just didn't hold. At this point they are back to having to excavate Bellevue Ave. They tried to find a work around and it just doesn't exist. So, they have a bill from Zoom Drain for what they did out there to try to solve this problem and the coming month they will have to talk about the idea of bidding out the actual excavation to get this thing solved. There's a lot of water coming into the pump station. Mark asked if it is on the agenda for tonight. Carol said it is to pay them. Mark said the bidding. Carol said that would probably be for another meeting. Mark asked if it was going to be an additional \$26,000.00. Carol said yes because they are going to have to close off the road and cut into it. Mark said they should get the bid out now before they pave Bellevue Ave. Beverly said with that amount of water, they have to stop it. Carol said if council would like her to proceed with a bid package, they can authorize at the next meeting. If you want, she can assemble that bid package and you can give her authorization now and get it up on PennBid. Mark said that was he was trying to indicate to expedite this. Gary Nickerson had a question about how the last contract was structured. He's not sure how they pay \$16,000.00 for four properties and they still have to pay and there are no guarantees. There's no out in the contract if the contractor fails to meet expectation or provide the deliverable? Beverly said there is no way they could have known, especially in the one area and what surprises her is that the gas line was two terra cotta conduits that were stacked on top of each other, right near the gas main. Carol said she gave detailed reports on what they were finding. She said they were excavating with a coffee can at some points. They were really trying to solve our problem but it just wasn't possible. Beverly said it's like opening a wall. You don't know what you're going to get until you do it. Gary said he has a problem paying it when it wasn't fixed and now they are going to have to pay another \$25,000.00 potentially, to do this. Mark said they bid to do the liners and they did. It just didn't work. It's like if you hire someone to put in a sump pump and French drain in your house and it

doesn't work because there is just too much water. You still have a problem but you still have to pay the guy for the work. Gary said usually there is some kind of guarantee. Carol said the goal was not to do a liner but to patch the leak. They couldn't get to the leak. Beverly's analysis of opening a wall and not knowing what is in there until you pull the drywall away was a good one. Their goal was to get at that leak to patch it but they just could not physically get at that leak because it turned out to be further under the road than our video information suggested it was and they had too many utilities to interact with to get to it. Beverly asked if any of the properties were completed or were all four still incomplete. Carol said they are still uncompleted. There is a liner in one of them but it didn't succeed. The water is still coming in. Mark asked Ben Hauser if the contract had been reviewed but Carol would probably know the contract better and would they be obligated to pay it. Carol said they requested quotes from three contractors and they were trying to find a way to do this without doing a full bid project by digging up Bellevue Ave. It turned out it was not feasible to do. Beverly said they still have the problem which they have to resolve. We need to see the original documents but since this is over the quote threshold, she asked Ben about it. He asked if she was referring to the original payment or what they are going to do down the line. Beverly said it is way above the original estimates that council approved for the job. Ben said they were talking about certain fixes and if they could be emergency type repairs and the conclusion was that they could not. Carol said the contract approved by council was \$14,000 something dollars. Ben said it is in the middle threshold. The new amount required down the line would be over the bid threshold and generally that would have to be formally bid. Beverly said they have a council meeting two weeks from today and would he have enough time to review it by then. Ben said yes. The contract already has it under having it to be part of their duties. Beverly asked if there is any warranty expressed in the original agreement. Mark Moffa said there are two issues. The one that Gary raised which is are we obligated to pay for a job that the problem was not solved and the second is the overage on the quote. Beverly said this needs to be done by the next meeting. They did the work and she has the terms and conditions from their price book which clearly states that if during the performance of excavation services and they encounter areas that cannot be excavated with conventional methods, additional costs may apply. Beverly said she thinks this needs to be reviewed. She said from the photographs you can clearly see that they did the work. You can see people digging by hand in these photos. Mark said he had a feeling they were going to have to pay but wants to do our due diligence on that. Beverly said time is against them and she thinks they will need to add it under new business to have the borough engineer to do a bid package. Gary said the report is fantastic and it looks like they did a lot of work but they didn't fix what we retained them to do and he wasn't sure what the conditions of the contract was.

Zoning/Code Enforcement Report

Mike Italia read his report which is on file in the secretary's office.

COMMITTEE REPORTS

Administration/Cable

Barbara Heffelfinger reported that she tries to be at borough hall as much as she can to check on things and to check in with the Mayor on public safety. The girls are doing a great job and everything is running fine.

Building & Maintenance

Joe Dudash said like Barb reported, Marie and Karen are doing excellent over there along with Mr. Diaz and the Mayor as far as keeping things running. We got a bio cleaning team on standby in case we should have an incident where the borough hall and the police station would

be affected by the virus. They would go in there and clean it. Michelle is cleaning borough hall and the police department twice a week with specialized cleaning stuff that Nick has told her to use. Everything is locked down so there have not been people coming in and out. Joe thanked Karen, Marie and Mr. Diaz for their continuous work as employees for the borough with this virus going around. Beverly thanked Joe for his work and Michelle for the extra cleaning and for being extra cautious.

Community Development

Barbara Heffelfinger thanked Carol Schuehler for the work she has done on the upgrading of the sewer line and for the application on the hydrodynamic pump. They should be putting out bids for the parking lot and generators for the RDA grants. It would be good to be ready to go when the governor releases everything. We've already had to file quarterly reports so it's time to get started. She would like a progress report if anything has been ordered. Joe said you can't order it right now because if it just sits there for a few months, it will burn up the warranty. Joe asked Bob if he got anything on the parking lot. Bob said he got a quote because they were running out of time with the RDA to get that quote in. Beverly said they should find out if the RDA is going to grant any extensions.

Community Relations

Laura Germain reported that she and Barb talked about doing a newsletter in May, maybe just doing a roundup of the big updates about Covid-19 but they haven't decided yet. She's been putting updates on the website every other day and also on Facebook. She's working with the website company about maybe having a specific page for the Covid-19 stuff. She is working with them on creating a page and linking it to the homepage. She is trying to do things for the kids and get them outside. Wednesday is Earth Day and National Geographics is doing a cool thing called neighborhood safari so you put a safari animal in your yard or window. Her husband Matt is going to make something for borough hall. She is going to send out a flyer that says Penndel Safari and you put it in your window with stuffed animal or drawings or pictures and the idea is that people walk through the neighborhood and the kids can spot the animals in Penndel. Even if just council did it, there would be at least 10 animals hiding in Penndel. She's going to put that out there for the public as well. It's just something fun for the kids to do. Barbara said when Laura mentioned a newsletter, she thought she meant a paper one like they have done, not a virtual one. Beverly said the money was well spent on what they sent out about Covid-19 so they don't have a lot to talk about right now that would warrant a newsletter to the borough. Laura has been trying to keep up with everything on the website and Facebook. They were supposed to sit down together so Laura could train her on how to use the website but can't right now.

Finance

Mark Moffa reported that he, Barbara Heffelfinger and Beverly Wolfe met on March 12th. The objective of that meeting was to answer questions from the auditor, particularly billing from the solicitor and engineer things which may have been taken out of the wrong pots of money and they needed to give an explanation. They were able to figure out most of them at the meeting. Beverly said she has to turn them over to Marie to send to them.

Insurance & Pensions

Mark Moffa reported that he had a conversation with our broker regarding a worker's comp claim. He can't say much else because of personnel and HIPPA issues. They will be looking at that as the situation develops.

Open Space

John Stratz reported that due to early warming of the season, they are going to have to start mowing a lot sooner than anticipated and will include the entrances to Taddei Woods.

Joe Dudash said as part of the backup plan they did with Nick for open space, they received a complaint that someone was working in the recreation area. The signs were posted around the area to stay out because of the virus. Bob went down and put additional signs and locked the gates to keep people out. Beverly said they had other complaints. Bob Winkler said the Wildcats were going to open it up and cut the grass. Beverly said the Wildcats doing maintenance is fine with her. It's residents she doesn't want in there and gathering. It's getting to the point where people want to do these things but they can't. Joe asked Bob if the Wildcats could let them know when they will be down there in case they get complaints. Bob said they are the ones who locked the gates. A resident went there and some kids were playing baseball who were not part of the team but he got chewed out for them playing baseball. He said he was tired of it and locked all the gates.

Ordinances

Mark Moffa reported that the ordinance committee met March 17th. He and Gary talked about fences but haven't done much on that yet. They started discussing revising the fee schedule although that is a resolution and not an ordinance. The bulk of their meeting was regarding curbs in one way or another and are looking at a street excavation ordinance in an attempt to protect our investments when we redo streets and to bring some of the outdated ordinance into the 21st century. They feel the curb issue is a part of that overall discussion. You'll be looking for some recommendations coming out of the ordinance committee for a comprehensive street excavation ordinance with proposals for some significant modifications to how curbs are handled in the borough going forward. With some of the issues in the last couple of years, Bellevue Ave. included, they've seen some things involving the drastic height changes, curb requirements for residents and how ours hold up to some of the other municipalities. They're looking at fees and escrows and the variety of issues that have come up over the last couple of years. They have more research to do and they are looking for permission to work with Hill Wallack and Ben and try to develop some kind of initial proposal on a street excavation ordinance that will address the curbs to bring to council a little later in the year. An email went out to Beverly, Ben and Carol and Carol had some suggestions and answers to his questions. Ben Hauser said he advises that at this meeting or the next for them to formally direct his office to work with the ordinance committee for getting some kind of proposal together. Beverly said any work on that should involve the borough engineer. Mark said she has already been very helpful. Joe Dudash asked if they could follow Langhorne Manor with some of that. Mark said he was going to mention that. Alicia Gasporovic from the Manor was very helpful in that meeting with he and Gary because they just passed a street excavation ordinance in Langhorne Manor. Gary did some research and had information as well as Alicia on other municipalities to see what's done in other towns.

Public Safety

Joe Dudash reported the Police Chief and Nick came up with several back up plans as far as sewer, water, electric, trash, emergency personnel, continuation of government affairs, emergency management, fire and safety and community affairs. Our police cars are being cleaned every day. There is a procedure for that. The Mayor got some equipment also. He thanked council as a lot of them made phone calls to distilleries and things like that. We've contacted businesses from Philly to the northern part of Bucks. It was a great show of support. They were on their own. There was nothing from the Feds, state or county. Penndel has that strong resistance of being individual at times. Get us mad and we will do it on our own and that's what Penndel people did and also with the help of some other communities and boroughs.

We set up stuff with Penndel/Middletown Fire Rescue and Nick with helping each other out. They are part of the history of Penndel. Steve Lowe, Richie Schramm and the rest of them. We've been swapping equipment and they've been helping us out. We've made decisions right away so the citizens wouldn't be affected. Communication is important with council and all of the committees. Once you take the oath as councilperson, you are obligated to not go blabbing your mouth. It is imperative as a council, when an incident does occur, we let the chairman of that committee know what is going on. For instance, for insurance, if Gary goes to Taddei Woods and puts dunks out and falls in and gets polluted and an insurance claim is filed, then Mark should know about it. Joe thanked the solicitor with helping out with the maze of legality. It came all together and that's why we are going to survive. Joe wanted to know if he should ask under new business to have Nick go from interim to full time because they weren't sure if he was going to do it again back when they voted on it. Joe also said Nick is the man and is 24/7 like Chief Perry but Nick has really pulled things together. He has been working for nothing and he would like to get some kind of financial pay to him from our general fund. He said if the borough is short on money, he would donate his council pay to him but would like to get him money now. Ben Hauser said he could make a motion about the interim under new business and provided he gets a second, can be considered by council. Ben said his office advised him any election he wants to make regarding borough salary, any person wishing to do so should talk to their tax advisor and a letter to the borough secretary saying they are not taking their borough salary and are donating it to someone. As for the budgetary matter, he believes they looked at this. You can move money around in the budget which is kind of like a guide and there are certain parameters that must be followed that he would leave to the prerogative of the council president of how they want to do those line items. Joe said the one thing with Nick as Fire Marshal and Emergency Management, his permits go into the general fund so they know what he acquired from the permits. Beverly said she has already done some work on this. She believes it has to go to an executive session because of the way they have to report the money. It is salary and wages and is for an executive session. She would love to do it in person but they can't do that. She has already spoken to Nick about what she and Joe talked about. They will try to do an executive session sooner rather than later. Ben said the next meeting is May 4th and the governor extended the stay at home orders until May 8th. Ben said Beverly thought of having the executive session prior to the meeting on May 4th. Joe said he is very proud of what we've done and the whole situation with our residents and businesses and all. How can you go against the Penndel Fire Co.? They're like Santa Claus. They're always giving. Beverly said it helped because we came out of the gate so strong. Joe said he can't say enough about our police officers. They're coming from a full-time job as a part timer and they're running into a fire as others are running out. As we said, some of them may be getting the virus now, we don't know. But it's amazing with what we have done and accomplished. Beverly said what Joe did in the beginning with getting that mailing out, because it got out that fast, made a difference.

Public Works

John Stratz reported that on March 10th he met with Jessica Ziegler from Village Architecture to provide a site visit for the Memorial Park electric work. He had a conference call last week with Mike Fuller of KLF Lighting and Carol Schuehler. Armour has made good progress with the lighting project and installation and was at the point of substantial completion. Armour has been acting in emergency mode these last few weeks due to Covid-19 restrictions. They will be returning and resuming the completion work very soon. Since the initialization of the lighting system, the controls have been working. There have been no outages, day burners or knock down conditions so no reports were issued. The system has been working, silently. No news is good news. If we don't receive a report immediately, that means everything is working as it should. In the next few weeks, the few problems will be resolved and then we will be at completion. Beverly said the reporting system will be set up which is dependent upon our new

server and mail system but in the interim she wants the reporting system up and running with a weekly report and outages immediately to the borough. She doesn't like no news is good news. She said she will speak with John and they will get it set up. Carol Schuehler said that was in the last email from Mike Fuller that it is getting set up with the server so it will be generated on a weekly basis. He confirmed he's getting the reports in the meantime. Mark asked isn't this supposed to be an automated network-controlled system. Carol said it is and it's up and running and he's getting the reports and they are doing the programming so that the reports will come to the borough weekly and that should be happening in the next week or two. Mark said so the automated network-controlled system is not functioning yet and Carol said it is going to the consultant and he has to get it programmed so it comes to the borough. Mark said it's a big part of this and such a big part of this so when he thought they were making the payment tonight of the \$41,000.00 and the \$26,000.00, he's wondering if they should be making the payments if the automated reporting system is not in place. Carol said they're having everything installed and operational, it's really just setting up the emails to the borough which is the piece that's missing. You've got a recommendation from your consultant Mr. Fuller who is the project manager of this project is substantial and he is recommending a progress payment. There is a retainage on that recommendation so it is not a full payment. There is still a 5% retainage. Beverly said he did say the first report would be coming out this week and would be outages, day burners, knock downs and significant voltage variations which is everything we need. Mark said he's not sure if he is comfortable making these payments. The lights look great but if the system isn't in place, he doesn't know why they're paying the bill. Joe said if we're not getting the reports right away, how does that work. Mark said it's operational to Mike but not to us. There's a third party involved that should not be involved. Beverly said the box is at borough hall and we will be getting the reports this week. She asked Mark if he doesn't want to pay what they recommended that we pay until we get the report? Mark said he would pay the \$41,000.00 out of Liquid Fuels but he would not pay the \$26,000.00 out of the general fund until it is fully operational. Marie clarified that the \$26,000.00 is coming out of borough funds but it's not coming out of the general fund, it's coming out of the capital reserve fund. Beverly asked Carol if they were under a contract that the bills had to be paid within a certain amount of time. John Stratz said he is getting pressure, especially for the \$41,000.00 because it is materials and they have been installed. Mark said he would pay the \$41,000.00. Carol said she can't speak about the contract because she hasn't been directly managing this project.

John read an email he received from Mike Fuller. It said as indicated in their last discussion, the system has been operational since the first day of installation of the controls. Rather than waiting until final project completion to dim fixtures to specified levels, they are being done this week. In order to move the project towards final completion, the Cimcon standard reports have been set up and are being sent to me, Mike Fuller, for initial review. Beverly asked why. John said because he is the project manager and the project is not fully complete. He wants to make sure everything is correct and then it will be completely turned over to us. John said they are paying him a project manager fee to make sure everything is set up to our satisfaction and since he is running the project, to his satisfaction as well. Mark said it sounds like it's not finished yet. John said according to him it is. We are paying him to manage this. Mark said he understands that but he also understands he needs to get his contractors their money. But it is our job to have it completed and it doesn't sound like it is completed. John said there are five more things to do but we have a retainer held back to make sure they all get finished to our satisfactions. The initial payments need to be paid. Mark said he would support the \$41,000.00 but the retainer is sufficient for the punch list type items that are dated in the letter from Mike dated April 16th. That's what the retainer is for. But the network control system was a big part of this job and it's not working yet and there are other items to discuss. You said it would be done this week and that does not equal done. He is one of seven. Everyone else can tell him he's crazy

and vote for it and pay the people. John said when the project manager tells him the Cimcon Co. put in the controls and they are working and he's gotten the report. The only thing that is missing is sending an email to the director of the streets, Marie and the president of council. Joe Dudash asked John how much we paid for the incident on Route 1 so far. He said what are they supposed to do if someone gets run over on Route 1. The guy said it's done but we're not getting the report. What information does he give Ben? John said this project came to a screeching halt due to restrictions. Laura Germain asked Ben if we have a legal obligation to pay because there may need to be some flexibility on both ends. Ben said he is looking at Article 11 under the general terms, applications for payment. The contractor can invoice for materials if they provide proof of purchase and a 10% retainer to apply to all until project is 50% complete and a 5% retainer pending the final payout. Beverly said they are going to table the \$26,000.00 and she already has an email in to Mr. Fuller. They are meeting again in two weeks. She will get more information for everybody. Joe asked John if the lights at the field are still held up with the Chinese. Carol said they are still being held up with China. She just exchanged some emails with Denney Electric on that. They're trying to nail down a ship date on that. She hopes to have some dates at the next meeting.

Refuse

Joe Dudash said we have not had any problems with Advanced Disposal and they have a backup plan in case it should turn into like Philadelphia. They will have certain points where they will drop off disposal units for trash.

Long Range Finance

Gary Nickerson reported they had a meeting on March 11th. They were tasked with the LERTA program, tax abatement. They researched it and it is a program that the Bucks County Redevelopment Authority is in partnership with municipalities. Moving forward, their plan was to provide an update to council and look for some guidance. Their next step was to reach out to the Bucks County Planning Commission and inform them that they are considering this and ask them for a point of contact at the RDA and then have them come to the Long-Range Finance meeting and make a presentation on how it works. They haven't had a meeting since. He is not sure if they can have a meeting via Zoom. Beverly said they were supposed to have EIT meetings by now but they can't do that until they can have meetings at borough hall when it is open to the public and the gentleman can come and present it. Beverly told Gary that the BCPC are the ones that recommended they do something like this.

Recreation Board

Beverly Wolfe said they don't have one and have to work on that. The new Wildcats president is a great guy. They have a lot of work going on down there.

Revitalization Task Force

Mark Moffa reported they haven't met. He thinks it's important that once they come out of this crisis, we don't lose the plans they had for revitalization and the economy tanks. The real estate market crash was a little different. He's hopeful the bounce back from this is going to be substantially different than in 2008. He hopes they don't lose focus on the efforts for revitalization and that includes putting in place the things they have been talking about. The Transit Oriented District ordinance done asap, the EIT and getting some kind of manager in place in the borough to help run these things. Maybe the conversations are going to be a little harder now than they were going to be but they still need to have them. Beverly said they won't because they have come too far and there is so much at stake. She was in contact with the director of the Bucks County Planning Commission, Evan Stone, that even though there is a

delay, that they are truly vested in the work that they have done along with the work we have done.

New Business

MOTION BY BARBARA HEFFELFINGER TO ADOPT RESOLUTION #2020-10 STATING THE CONSENT OF BOROUGH COUNCIL TO THE MAYOR'S DECLARATIONS OF DISASTER EMERGENCY AND PROVIDING FOR THE RATIFICATION, RENEWAL, CONTINUATION AND EXTENSION OF THE DECLARATION. SECONDED BY JOE DUDASH. Laura Germain asked if they had to approve another emergency one today to extend it. Ben Hauser said the emergency management code of the borough code requires that the mayor may only issue a declaration once every seven days. It may be extended by council. With the unique circumstances in the borough codes that wasn't separately overridden until today, council could not meet and get a physical quorum together, with a blessing from Ben's office, issued a proclamation each week so that the borough would comply. The way the resolution reads and it is general practice, if the council were to ratify tonight, it would extend the Mayor's declaration through Governor Wolf's emergency declaration. Joe Dudash asked if that was until May 8th. Ben said it is different than the stay at home order. The stay at home order is until the 8th of May under the emergency management services code, Governor Wolf's proclamation is good for 90 days otherwise extended by the general assembly. Roll call was taken. Mark Moffa, yes, Barbara Heffelfinger, yes, Gary Nickerson, yes, Joe Dudash, yes, Laura Germain, yes, John Stratz, yes, Beverly Wolfe, yes. All ayes, motion carried.

MOTION BY MARK MOFFA TO TABLE APPLICATION PAYMENT #1 TO ARMOUR & SONS ELECTRIC APPLICATION PAYMENT #1 IN THE AMOUNT OF \$26,722.97. SECONDED BY JOE DUDASH. All ayes, motion carried.

MOTION BY JOHN STRATZ TO PAY ARMOUR & SONS ELECTRIC, INC. APPLICATION FOR PAYMENT #2 FOR STREETLIGHT INSTALLATION IN THE AMOUNT OF \$41,265.48. SECONDED BY LAURA GERMAIN. Mark Moffa, yes, Barbara Heffelfinger, yes, Gary Nickerson, yes, Joe Dudash, yes, Laura Germain, yes, John Stratz, yes, Beverly Wolfe, yes. All ayes, motion carried.

MOTION BY JOHN STRATZ TO APPROVE CHANGE ORDER #1 FOR THE MEMORIAL PARK LIGHTING PHASE 1 PROJECT EXTENDING TIME FOR COMPLETING CONTRACTED WORK TO JUNE 5, 2020 AND REVISING THE BID DOCUMENTS, STARTING AND PROSECUTION OF WORK TO 120 DAYS AND OTHER REVISIONS ON PAGE 16 AS STATED. Barbara said unless they have to extend it again. Carol said this change order was signed on March 13th. Things have changed a little since then. If you look at the information that was provided to council, it also reflects focusing on getting the best possible lighting over the basketball court, tot lot, the field closest to Hulmeville Ave. and adding light under the pavilion and then we'll focus on the field furthest from Hulmeville Ave. in another contract. We sort of massage things to get the maximum value out of this for the borough. There was some movement of light in this that was described in some level of detail in the documents that were provided to council in her report. Beverly said this change order is extending time and you tweaked the lighting diagram a little bit. SECONDED BY BARBARA HEFFELFINGER. Mark Moffa, yes, Barbara Heffelfinger, yes, Gary Nickerson, yes, Joe Dudash, yes, Laura Germain, yes, John Stratz, yes, Beverly Wolfe, yes. All ayes, motion carried.

MOTION BY MARK MOFFA TO TABLE THE ZOOM DRAIN INVOICE FOR \$16,685.18 FOR THE BELLEVUE AVENUE SEWER LINES. SECONDED BY GARY NICKERSON. Barbara Heffelfinger asked if they were going to pull the contract and Beverly said that Ben would take a

look at it. Mark Moffa, yes, Barbara Heffelfinger, yes, Gary Nickerson, yes, Joe Dudash, yes, Laura Germain, yes, John Stratz, yes, Beverly Wolfe, yes. All ayes, motion carried.

MOTION BY JOHN STRATZ TO APPROVE FINAL PAYMENT APPLICATION FOR DERSTINE COMPANY LLC IN THE AMOUNT OF \$18,925.00 FOR PUMP STATION #2 RETROFIT PROJECT. Carol Schuehler said this would be the final payment. The work is done. The meters are operating and she is able to download data from the new meter. This will close this project completely. There is a maintenance bond in place to secure the work that's been done and we're hopeful that the borough can get this paid and get the check cashed so that we can get the request for reimbursement into the DCED before the deadline which she believes is June 30th. The borough will get about an 85% reimbursement on this if we get this paid on time and into the DCED. SECONDED BY BARBARA HEFFELFINGER. Beverly reminded everyone that this was a PA Small Water & Sewer grant. Mark Moffa, yes, Barbara Heffelfinger, yes, Gary Nickerson, yes, Joe Dudash, yes, Laura Germain, yes, John Stratz, yes, Beverly Wolfe, yes. All ayes, motion carried.

MOTION BY JOE DUDASH TO TABLE THE D. PASHOLLI INVOICE #2037 IN THE AMOUNT OF \$1,869.04 FOR 7.5 HOURS OF WORK. SECONDED BY MARK MOFFA. Gary Nickerson asked if there was an explanation for the hours in the engineer's report. Beverly said there is on page one. Laura Germain asked if the purpose of tabling it was to get more information and Joe said yes. Carol said they don't have an invoice from them for any work that has been completed to date other than this logged day which was outside of the contract. Joe said that's why we need to investigate. He doesn't think the people that live in those residences who are employed would not know who the truck is that are drilling holes in the front of their establishments. Beverly said they are going to get to the bottom of this. She doesn't believe this is the case with what happened here. Joe said the day he got the call from the other councilman from Hulmeville Borough and the police and himself had to put barricades up was ridiculous. Mark Moffa, yes, Barbara Heffelfinger, yes, Gary Nickerson, yes, Joe Dudash, yes, Laura Germain, yes, John Stratz, yes, Beverly Wolfe, no. 6 ayes, 1 no, motion carried.

MOTION BY JOHN STRATZ TO ADOPT RESOLUTION #2020-8 AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO REPAIR AND IMPROVE THE UTILITY ROOM AND RESTROOMS AT MEMORIAL PARK AND AUTHORIZING THE PROPER OFFICERS OF THE BOROUGH TO SIGN SUCH APPLICATIONS. SECONDED BY LAURA GERMAIN. Carol said the application was due at the county two days after the last scheduled council meeting in mid-March. That meeting didn't happen. They accepted the borough's application for this with the understanding that the resolution would follow. This is the resolution that once executed by council tonight would be forwarded to the Bucks County Planning Commission for inclusion in the CDBG grant application requesting funding to repair and improved the restrooms and utility room at Memorial Park. Mark Moffa, yes, Barbara Heffelfinger, yes, Gary Nickerson, yes, Joe Dudash, yes, Laura Germain, yes, John Stratz, yes, Beverly Wolfe, yes. All ayes, motion carried.

MOTION BY JOHN STRATZ TO ADOPT RESOLUTION #2020-9 REQUESTING A WATERSHED RESOURCE PROTECTION PROGRAM GRANT OF \$199,461.00 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR INSTALLATION OF ONE HYDRODYNAMIC STORMWATER STRUCTURE WITH A GRANT MATCH COMMITMENT OF \$35,199.00. SECONDED BY MARK MOFFA. Carol Schuehler said this is essentially the same grant they put in for a year ago and we were told it was very competitive but it is a very competitive program in which we recycle the same grant. Prior to the shutdown they had letters

of support from Representative Davis and Senator Tomlinson. As a result of the COVID-19 shutdown, we recycled letters from last year from all of the other parties including the borough planning commission and the county planning commission. They are ready to be submitted once they have a resolution from council. Mark Moffa, yes, Barbara Heffelfinger, yes, Gary Nickerson, yes, Joe Dudash, yes, Laura Germain, yes, John Stratz, yes, Beverly Wolfe, yes. All ayes, motion carried.

MOTION BY JOE DUDASH TO APPOINT NICK FOUFAS AS THE FIRE INSPECTOR/FIRE MARSHAL/EMERGENCY MANAGEMENT COORDINATOR FOR THE BOROUGH OF PENNDEL EFFECTIVE IMMEDIATELY. SECONDED BY BARBARA HEFFELFINGER. Laura Germain asked Nick if he wanted the position. Nick said yes. Bob Winkler said Nick is already the EMC because he is appointed by the Governor of Pennsylvania. What you are doing is supporting the Governor's decision. Mark Moffa, yes, Barbara Heffelfinger, yes, Gary Nickerson, yes, Joe Dudash, yes, Laura Germain, yes, John Stratz, yes, Beverly Wolfe, yes. All ayes, motion carried.

MOTION BY MARK MOFFA TO AUTHORIZE THE BOROUGH ENGINEER TO PUT TOGETHER A BID PACKAGE FOR THE REPAIR WORK THAT NEEDS TO BE DONE TO THE LEAKING SEWER LATERAL ON BELLEVUE AVE. IMMEDIATELY AND TO ADVERTISE SAME. SECONDED BY JOE DUDASH. Mark Moffa, yes, Barbara Heffelfinger, yes, Gary Nickerson, yes, Joe Dudash, yes, Laura Germain, yes, John Stratz, yes, Beverly Wolfe, yes. All ayes, motion carried.

MOTION BY JOHN STRATZ TO AUTHORIZE HILL WALLACK AND VALUE ENGINEERING TO WORK ON THE STREET EXCAVATION ORDINANCE AS OUTLINED BY THE CHAIR OF THE ORDINANCE COMMITTEE. SECONDED BY GARY NICKERSON. Barbara Heffelfinger said she thought they should have the public, other council members, zoning officer, the whole bit to comment first and highlight things before it goes to Hill Wallack. That's the way it was always done before. They had committee meetings and she knows that's a problem now but to sit down and develop priorities and what some of the issues are that council members are hearing from the public is needed. She thinks that's the way to go instead of just turning it over to Hill Wallack. She thinks they should have comments from them, especially from Carol but she thinks there has to be general discussion, especially the way the bills are from Hill Wallack. Beverly said they are going to review and Carol is involved in it as well. Mark said he wouldn't and can't speak for Gary but would not turn the issue over to Carol and Ben to run amok with it. It is something they are very involved in and have been looking at the ordinances from other municipalities. They would certainly like input from anyone and this is the forum for that. He thinks at the last council meeting he said that he and Gary were going to have an ordinance meeting and he asked people for ideas on what they should be working on. To Barbara's point, before we start racking up billable hours on drafting ordinances, he gave an overview on some of the things he and Gary were looking at in the ordinance report. They can develop more specifics. We would need to tap Carol for that although she has already given them some specifics in an email response. If they can take those to council and start getting feedback that way, maybe that allows them to build the regulations a little more organically. This is a complex ordinance. Barbara said she just means input. People have been complaining for years about the fence ordinance and we have promised that for how long. The input portion is very important. Maybe if we can't do it right now but after all of this craziness is done, if they sat down and had Mike, the mayor and Carol sit down and brainstorm. You can pick your people. Put out a written note to everybody to please give their suggestions and what they would like covered and what are the specific reasons you want this. She thinks just the committee to take it, you need more input than that. She's not bashing anybody. She said they are both very

bright. You need more input because things get pushed on the back burner. She's never been on ordinances and it's something she never wants to tackle. Mark asked if she meant when ordinances are developed or which ones they are working on. Barbara said the ones you are working on. She thinks they have to take into consideration the ones they promised people for how many years. Mark said he tries to be responsive to the residents and listen to their concerns that come up at the meetings. As we all know there have been dozens upon dozens of residents coming and complaining and taking up hours and hours and hours of public comment about the curbs. Barbara said she's not saying that's not a priority, it is. Mark said in his two and a half years on council he has not heard anyone complain about the fences. Barbara said you're not going to. It's the people who whisper over the back fence. Mark said it might be one person whispering over the fence. Barbara said it's not just that one person. This is more. Mark said fences is on the list and they will start working on it but there is only so much you can do. You can't draft an ordinance with too many cooks in the kitchen. Barbara said Mark and Gary would make the final. She's just saying to ask for input. Mark said this is the forum for input and they will continue to ask for it as they go along. Barbara said she's only making the suggestion from what she's heard. Mark asked what other format would you provide for input then the public borough council meeting. Barbara said she's just saying to ask council if they have any suggestions to give you or one that is a priority and then he should take it from there. Mark said he wasn't understanding exactly what she meant. Barbara said just have them give their priorities or suggestions. Right now we can't get public input. She's just saying what she's heard for the last couple of years and what they have promised people in the past years. Joe Dudash said it at first sounded like the lawyer bills. Barbara said she thinks the committee should talk about what they want then take it to the lawyer and ask what he thinks of it, this is what people have suggested, is this legal, etc. instead of just turning it all over to them. Gary said he doesn't want to reinvent the wheel. They looked at what other municipalities had for fences and interpret them. Barbara said that's a big problem. Mark said he doesn't disagree with her in the drafting of the ordinances. The input from all the council members is welcome. It would be foolish for him and Gary to bring something to the table without knowing if the other five were inclined to support it. Barbara asked about the zoning officer. Mark said if it is appropriate to include him they will. Carol would be the person more so than him for street excavation than the zoning guy. If Mike Italia needs to be included they will. He was actually helpful on the last one. Mike Italia said that was the fee schedule, the frontage improvement stuff, the fire and updating the ordinances to 2015, that type of stuff. Mark Moffa, yes, Barbara Heffelfinger, yes, Gary Nickerson, yes, Joe Dudash, yes, Laura Germain, yes, John Stratz, yes, Beverly Wolfe, yes. All ayes, motion carried.

Laura Germain said that she would like to do a time capsule about Penndel during the pandemic. We are in a historic time and her family is doing one and thought that we, as a borough, bury a time capsule. She knows there's a lot of issues to figure out and she will do the research. She's bringing it up now because if you see something worth saving, please save it. She's saving newspapers, taking pictures of events. They can have a little ceremony to dig it up. They have to talk about cost and logistics. She will have more information next weekend. But keep your eye out for pandemic crisis things. Beverly agreed it's historic.

Mark Moffa said they were talking about sharing the mailing permit cost with Langhorne Manor Borough. He asked if they needed a vote from council on that. It's \$240.00 for a permit and they would pay us \$120.00 and they can use our permit. All we would need to do is authorize Marie to send a letter to the post office. Beverly asked Ben if they needed some kind of cooperative agreement. Ben said you might want to have a simple intergovernmental cooperative agreement to bind the two groups to have a process. Mark said he is trying to save legal fees. He can tell Marie what needs to go into the letter to the post office. Beverly said she

has a template for a cooperative purchase agreement. They can fill in the blanks and have them sign off on it and that will be fine. Mark said he thinks its overkill but do what you want. Beverly said she is only doing what the solicitor is saying. Joe Dudash asked what Ben said. Ben said he would prefer to have something in writing even though it's a small amount. Beverly said she would draft a letter and have both council presidents sign it.

Persons to be heard

Alicia Gasporovic, Langhorne Manor councilwoman, thanked Penndel council for letting them tag onto the postal service agreement so we can both save a little bit of money.

Michelle Nigra, janitorial employee, thanked everyone for their kind words. She has been trying to do her best with going in and disinfecting a few times a week. Borough hall is pretty easy because no one is going in and out. As for the police department, she hasn't had to go in there as often because Sean keeps going in and spraying everything and hitting it hard. Beverly thanked Michelle and said they need to keep everyone in borough hall and police department safe.

MOTION BY JOHN STRATZ TO ADJOURN THE MEETING AT 10:18 P.M. SECONDED BY MARK MOFFA. Mark Moffa, yes, Barbara Heffelfinger, yes, Gary Nickerson, yes, Joe Dudash, yes, Laura Germain, yes, John Stratz, no, Beverly Wolfe, yes. 6 ayes, 1 no (John Stratz), motion carried.

Submitted by: _____
Marie Serota, Secretary/Treasurer